

## **Friends of the Moor Committee Meeting Weds 13 July 2016, 7.00pm, Knutsford Town Council Meeting Rooms. Minutes 126**

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**Present** Debbie Jamison (Chair), Michele Hammond (Vice-Chair), Stewart Gardiner ( Treasurer), Jan McCappin (Secretary), Adam Keppel-Garner, Jane Cartmel, Jacquie Grinham, Peter Russell, Quorate (ie 5 committee members, at least 2 officers) No - 4 officers, 4 members attended,

**1 Welcome and Apologies for absence** Apologies were received from Andrew Malloy, Police Sergeant-Kelly Rooke and PCSO Gary Fulton, James Power (Knutsford Town Council – KTC), , Val Burlison (Cheshire East Council Partnerships - Knutsford) (CEC)

**2 Events – Playday 3<sup>rd</sup> August**, from 2-4pm for the public. FOTM members should be present from 1pm to 5pm. DJ obtained permission for the event and has done a preliminary layout of the area. DJ and SG have dealt with insurance. Risk assessment emailed round to all FOTM. Lions, KOS and Rotary informed. There will be fewer cars on the field ( 5 spaces). Parking at Batley car park is an option for up to 6 cars. JM has phoned but has nothing in writing.( Last year, DJ had a verbal agreement) Site layout and information page for providers produced by DJ. AKG will warn the cleaners of the toilets in advance of the event. DJ will have keys for gate access 3 extra black bins are coming.

3 FOTM members will have mobile phones for communication – DJ, JM and PR. In future, walkie talkies may be provided, It was recommended Committee members wear high-vis jackets, and others tee-shirts, badges, to be recognisable, Helpers and members to arrive at 12. Hosts to be allocated by JG.

AKG will mark water hazards ( with tape and poles, cones or orange matting ).Litterpicking will take place before and after the event and will include the play area– FOTM has to check the area is safe. Town ranger may litter pick.

**Attendees -Scibar** – JC requested 2 tables for them. They were concerned whether they needed CRB/DBS checks but were told that if they remain within sight of another adult, there should be no problem. **Craft stall** – Jane Cartmel and colleagues are organising this and need 3 tables. JC will produce badges for FOTM members ( DJ is sending her the logo). Craft will involve making Viking crowns and shields and flowers. JP and Mrs Power will have a different craft stall, linked with and near Scibar. **Lower Moss Wood** – (invited by AKG) They will forward a risk assessment and insurance details. They are to specify the number of tables they require. **Stockley Farm** – (invited by DJ).**Childrens’ centre** – They will bring sand and origami activities.**Bikes n Gear** .**Face Painting** -Marika will be coming again and it is hoped there will be more ( because of the queues last year).**Police car and police presence. Music** – MH to ask schools re youth orchestra This should be near the shelter. Play equipment – Connect 4, jengo, ( part of equipment order), rounders or cricket, volleyball Mayor will attend – JM will meet and greet.

**Refreshments** – water will be available in Information tent. and Mr Simms will bring small sweet packs

**Photographer** – PR. DJ will check and redraft the permission forms for parents to sign.

**Information tent** – will include Lost children point. JM and helpers to set up,

**Advertising** -A poster will be given to the icecream van to advertise the event. Poster style agreed and FOTM members will distribute them to schools etc. JM -Heritage centre,

Booths, Brook St Chapel. AKG - Leisure Centre. MH – Mumsnet, nurseries. JC – St Johns. PR- Longridge

Gazebos,(PW to check if Housing Association can lend any), folding chairs, up to 12 tables

### **3 Approval of Previous Minutes, Matters arising**

Approval of previous minutes were proposed by MH and seconded by AKG. Notes on the AGM, and Constitution amendments will be discussed at the September meeting.

The tree in memory of Vivien Davies still pending, while a suitable site is considered .

### **4 Park Audit.**

The surface water situation has been reported by DJ to ANSA, and it does not seem to come under maintenance. It has been reported to the property asset team of CEC and a reminder will go out in September.

Play area developments have been agreed for September, but the surfacing is dangerous now, with exposed concrete, and should be repaired rather than raising the surface material..

### **5 Knutsford in Bloom and Moor Pool Litterpick**

The Moor will be included as part of the NW in Bloom competition.

Litterpick - Fisher German now manage the Pool area for Mr Brooks They need to be contacted again as it was hoped to undertake the pick in early September, with the Fire Service

### **6 AOB**

**Promenades – “Canutes Crossing”** will include people dressed as Vikings but not doing a reenactment..There will be a processions, music and crafts and possibly a BBQ. FOTM Committee could cross and sign the legacy book.

Finance – 106 monies – Marianne H is talking to CEC. Grant – awaiting invoice from KOMPAN.

Graffiti – on zipwire etc reported to police. Sgt Kelly Rooke and PCSO Gary Fulton warned of more ASBO activity and weed smoking on the Moor. Incidents need to be reported and logged.

Knotweed by the pool has been reported to FOTM by a member of the public.

Tour of Britain is coming to Knutsford on 6<sup>th</sup> September with an event on the Heath. Legacy money could help cycle parking racks near the park

### **7 Next meetings 14 September, 12 October, 9 November**

**Events** 3 August Playday, 10 September Promenade/Canute Crossing of Lily