

Friends of the Moor Committee Meeting Weds 14 September 2016, 7.00pm, Knutsford Town Council Meeting Rooms. Minutes 127

Present Debbie Jamison (Chair), Michele Hammond (Vice-Chair), Stewart Gardiner (Treasurer), Jan McCappin (Secretary), Adam Keppel-Garner, Jane Cartmel, Jacquie Grinham, Peter Russell, Quorate (ie 5 committee members, at least 2 officers) No - 4 officers, 4 members attended,

1 Welcome and Apologies for absence Apologies were received from Andrew Malloy, Police Sergeant-Kelly Rooke and PCSO Callum Welsh, James Power (Knutsford Town Council – KTC), , Val Burlison (Cheshire East Council Partnerships - Knutsford) (CEC)

2 Decisions

Memorial tree for Vivien – SG passed this to AKG. John Davies, VDs husband, preferred a traditional oak tree, A 3 and a half metre tree would cost £288 plus VAT and KTC Environment Committee may fund it. Marianne H has agreed to plant it where FOTM wish, FOTM members would prefer it slightly further away from the Middle Walk path than in the suggested plan to minimise the risk of vandalism, but avoid the middle of the park. Bartletts will plant it. Total cost would be about £350 plus VAT. A plaque was discussed, in recognition of the fact VD was a member from 2005 to 2015. It would be brought up at a Council meeting on 10 October. Michelle would write to Lisa at KTC, cc James Power. MH would email possible wording to members and to John Davies via SG for approval. AKG would research the tree size and its spread in 20 years. Planting would be best in late Autumn; Marianne H would authorise this.

Safeguarding Policy and Officer. DJ has already produced a policy document, but it needs amendment concerning the taking of photographs (ie Do not photograph and reproduce one of a child without the parent’s permission). FOTM needs to take all reasonable steps to seek parent’s permission to use a photograph of a vulnerable adult or child. J Farber, as “official” photographer, including work for the Knutsford Guardian, is covered. **Re a Safeguarding Officer,** Marianne H requires a DBS update and FOTM must advertise for the role, asking for someone to come forward. A named person is needed for an event. A draft should go to Marianne H (who will see how to get DBS checked, give advice on best practice and how to recruit someone), schools, Knutsford Guardian, youth organisations, children’s centre and via Val Burlison.

Participatory budget grant application, CEC – A Public Health England initiative. Each town has an allocation. Knutsford’s is £20,000 and the maximum to one body is £10,000, Criteria include public health, physical activities, reducing obesity and helping emotional health. FOTM are considering applying for £2000-3000 for items from a list of outdoor gym, distance markers, table tennis and. possibly a raised bed sensory garden. The deadline is 10 October and AKG can apply, giving a presentation.

All Party Parliamentary group consultation on Parks Submission 30 September – covering the impact of budgets alternative funding and management models.

3 Review

Games (Community Grant) – SG to supply receipts etc. Includes, Connect 4, rollerball, jenga, volleyball, boules for adults (AKG to get these) KTC gave the monies and a condition is that the games should be available for loan to those requesting it via AKG eg Promenades, Lions, Scouts, Friends of the Heath. Loans need to be logged in and out and the borrowers are responsible for it.

Playday Risk Assessment – The event worked well. Knutsford Hosts helped man the Information stall. The Risk Assessment has been reviewed. One problem on the day was the wind which blew over one of the gazebos. At least 4 facepainters need to be recruited and funded next time, because of queues. In 2017, DJ will not be leading the event, so it is hoped to recruit another organiser.

Shelter seat – will probably be discussed at the November meeting

Lily Bridge JP brought this up at a KTC meeting, noting the safety aspect. There was good coverage in the Guardian, connected with the Promenade's Canute Crossing, and Glyn Stockdale sent a supportive email to FOTM, and was advised to contact CEC. The email was passed to Councillors Hayley Wells Bradshaw and Tony Dean. Sarah Flannery (Promenades) had said a sponsor was interested in doing a design.

Bins and Museum in the street sign– no further developments

Playarea – The team were initially expected to start work in 2 weeks, to complete by 12 October (the large swings would be later), with a grand opening on 22nd October. DJ would check the date, so it could be publicised..

4 Event

Fire Service Pool Clearance, Sun 22nd October and litterpick - AM would liaise with SG in making this an event involving the community.

Green Flag Raising, Play Area opening – would arranged for half term. It would be discussed at the next FOTM meeting

5 Communications

CEC Community Grant and Newsletter Tina Jones is contact for the Community Grants team. AKG is putting an item in the newsletter.

George Osborne expressed an interest in a photoshoot when the Green Flag is awarded

Facebook and website – AM and AKG deal with this, and AM with Twitter.

ANSA Team (Matt Smith Commercial Manager) CEC approved a Park Development Fund, to be periodically renewed

Neighbourhood Plan 27 Sept – JG has attended Environment meetings. The NP is now undertaking surveys, which have been outsourced to a delivery company. The final date to submit results is now October [23rd]. Items of concern mentioned were parking, the conservation area, views and cycle paths

KTC Environment Committee 10 October, Finance Committee 5 October, 7 November
FOTM are not applying yet, as a project or projects have to be formulated.

6 Future

New members, Committee members roles, FOTM expressed the need to advertise for new members. People for special roles are needed, In particular, a Safeguarding Officer and Communications Officer and someone with Events organising experience (eg to lead Playday)

Management Plan - the existing plans need to be finished first

106 Monies - Norbury's yard monies are intact and not time limited, Royal George development funds are available until May 2017.

7 Approval of minutes including AGM and amended constitution.

Approval of Amended Constitution Proposed by PR, seconded by JG and approved unanimously

Notes of AGM and July meeting were proposed by AKG and seconded by MH and approved unanimously

8 AOB

The Canute Crossing event organised by the Promenades was deemed a success .

10 Next meetings 12 October, 9 November, informal meeting for new members 11 January

Events on Moor – Fire service pool clearance 22 October

FOTM 127 Minutes 19 Sept 2016